Tools:
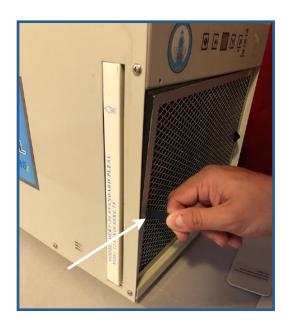• Self-Rinsing, Foaming Coil Cleaner (such as WEB Coil Cleaner)

1. First, remove the magnetic filter strip.

2. Pull on one of the black tabs to remove the prefilter.

3. Slide out the MERV-10 filter (the MERV-10 filter comes standard on the unit but you may also have a carbon or HEPA filter).

4. Next, evenly spray the coils using coil cleaner.

5. Reassemble the unit. There's no need to rinse the coils as the dehumidification process will do that for you.